**Great Plains IDeA-CTR Network**

 **Mini Sabbatical Funding**

Recognizing that needed expertise is not always readily available, the Mini Sabbatical Program allows clinical translational research faculty to participate in short-term research immersion opportunities. Up to $5,000 in funding may be requested to assist with knowledge acquisition to enhance grant competitiveness. A mini sabbatical is intended to meet professional development objectives based on the individual’s previous knowledge, experience, specific interests, research and/or training goals. Professional development related immersion opportunities are identified by the applicant based on their research interests and needs. If your request involves a collaborative agreement with another institution/individual, please make prior arrangements with the external sponsor who is willing to commit to making the mini sabbatical possible. Number of awards given may be capped based on available funding.

**Eligibility**

* + Full-time faculty from any of the Great Plains IDeA-CTR Network partner Institutions (UNMC, UNO, UNL, UNK, Creighton University, Boys Town National Research Hospital, Children’s Nebraska, and the Omaha VA).

**Priorities for Funding**

* + Qualifications of applicant
	+ Likelihood that the support will have a sustainable impact and can be shared within the applicant’s community/specialty.
	+ Alignment with the Great Plains IDeA-CTR mission to advance clinical translational research.

**Examples of Previously Funded Applications**

* Travel to a collaborating institution for discussions about joint efforts and/or grant preparation
* Workshops, training certificates, educational experiences related to the applicant’s current project
* Mentorship opportunities
* Grant writing or editing opportunities
* Note: Mini Sabbatical funds may not be used to support research activities (e.g., personnel support, laboratory supplies, etc.)

**\*** To verify the availability of funding or if you are unsure whether your proposed sabbatical falls within the program guidelines, please contact heather.braddock@unmc.edu prior to applying.

**Application Requirements**

* + NIH Biosketch
	+ Up to a 1-page narrative that includes the following: summary of proposed professional development experience (including rationale and potential impact), purpose, learning objectives, budget, and budget justification (not to exceed $5,000).
	+ Letter or email documenting collaboration, as applicable.
* Required materials should be submitted in REDCap, [here](https://unmcredcap.unmc.edu/redcap/surveys/?s=YLK8D73XLRYPWA3M).

**Details**

* Your sabbatical must be completed within 3 months of receiving the award notification.
* Applications need to be submitted at least 1 month prior to immersion experience.
* Awarded applicants may not apply for more than one sabbatical within a 12-month period.
* Applications will be accepted on a rolling basis, as funds are available, and will be reviewed by the Professional Development Core director and co-director. Applicants will be notified within one week whether their sabbatical request has been approved or denied.

**Budget Guidelines**

* Costs need to be paid upfront by the awardee and/or their department. Reimbursement will be provided once all receipts are submitted to our office, subject to NIH rules on expenditures
* No international travel is allowed
* Funds cannot be used for research efforts
* Funds cannot be used for professional dues

**Expectations**

* Provide a brief evaluation of experience upon completion
* Respond to a short progress survey 6-months post sabbatical

**Questions?**

* Contact heather.braddock@unmc.edu or 402-559-9870.